



## NKBA Southern California Design Competition Digital CD/USB Drive Checklist

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- **Label the outside of the CD or USB Drive** with your member number and the category you have entered. Use a separate CD or Drive for each entry.

- **In a .doc provide the following information:**

Name, NKBA Certification Designation:

NKBA Member Number:

Company Name:

Address:

Phone:

Fax:

Email:

Web URL:

Services Offered:

Design Styles:

Geographical Regions Served:

NKBA Member Since:

Bio (50 to 100 words): describing you and your business. This will be used for promotional purposes only on the NKBA SoCal website.

- Please provide the best **3 hi-res JPEGs** you feel best represent your project. **Only send a JPEG.** Any other file will be rejected.
- **In a .doc** provide a **100 word description** of your project. Should your entry be the winner, California Home & Design will use this.
- Please include a **low-res JPEG headshot** of the project designer. Should your project be chosen, this will be used on the NKBA So-Cal website Featured Designers page.
- **PLEASE NOTE!!! Do not send digital pictures in any other format than JPEG. Do not send PowerPoint (ppt), Photoshop (psd), TIFF, .ai, or .png files. JPEG only.**
- **Include all of the above on the CD or USB** and send in with your entry package. **Complete ALL of the above for each entry.**